



Congress Secretariat  
Shades of Green Congresses Ltd  
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## HOTEL RESERVATIONS TERMS & CONDITIONS

You will be able to book your accommodation after you finish the AfsBT Congress Registration process.

Once you have finalized your registration, you go to the tab “Accommodation” which will take you to the hotel booking pages of Shades of Green Congresses.

Hotel room reservation can only be confirmed upon receipt of full payment, and rooms are distributed on first come first served basis. The **Ngurdoto Mountain Lodge** rooms are only available to registered delegates

### **Cancellation policy**

Any questions regarding your accommodation, changes and cancellations should be made in writing to [afsbt2018@shadesofgreencongresses.com](mailto:afsbt2018@shadesofgreencongresses.com).

Reservations that are cancelled, reduced in length of stay or reduced in number of occupancy are subject to cancellation and no-show fees. Following is the scale for cancellation charges:

- > 30% if cancelled between 60 and 45days prior to arrival
- > 50% if cancelled between 44 and 30 days prior to arrival.
- > 100% if cancelled 29 days and 24hours prior to arrival